

Course title: Professional Development I

Content (Syllabus outline)

- introduction and basic concept
- your personal competencies profile
- personal development and career
- self-guiding four using your full potential
- time management
- team working
- learning and personal growth
- excursions
- research and development work with project draft and case study

Objectives and competences

Objectives:

- learn the basic principles of personal and career development
- raise awareness of the importance of the continuous competencies development
- learn the tools and models for the efficient time management
- learn 20 keys for a successful teamwork
- learn about the key principles of the project solving business problems

General (generic) competences:

Students completing the course will be able to

- identify and measure their own potential
- independently plan and manage personal and professional development

Subject-specific competences:

Students completing the course will be able to

- efficiently manage time
- establish work priorities
- develop effective relationships in a team
- achieve results in collaboration with others

Readings

- Srečko, D.: Načrtovanje kariere kot dialog med organizacijo in posameznikom; Planet GV 2006
- Kouzes, J.M. : The Leadership Challenge, Jossey Bass, 2001
- Lencioni, Patrick: The five dysfunctions of a team, Jossey Bass, 2002 ,
- Brečko D: 20 ključev za uspešno timsko delo, e-course, Smartarena 2015
- Čamilović, S.: Pristup upravljanju karijerom, SIMORG 2004, Zlatibor,
- DEVJAK, Srečko. Project management : material for students of FINAC programme 2007/2008. Ljubljana; Banska Bystrica: Fakulteta za upravo, 2007. 23 f., ilustr. [COBISS.SI-ID 3119278

- DEVJAK, Srečko. Kvantitativne metode za analize v upravi. 3. ponatis. Ljubljana: Fakulteta za upravo, 2008. 247 str., ilustr., preglednice. ISBN 978-961-6139-34-2. [COBISS.SI-ID 241103360]

Course title: Contract Law and Drafting of Contracts

Content (Syllabus outline)

- general principles
- constitutive elements of contracts
- pathology of contract
- performance and liability
- contracts of obligation code
- new kind of contracts: leasing, factoring, engineering,
- stock option, leveraged buy out, trust, venture capital, franchising, catering, co-marketing, joint venture
- international contracts

Objectives and competences

The aim of the course is to provide a depth and sophisticated legal knowledge in the field of regulation of modern commercial contracts. The course is designed multidisciplinary and covers the substantive and procedural aspects. On practical level, provides a depth analytical capabilities winning interpretations of the different areas and complex process carried out in practice.

Readings

- L. VARANELLI, Pogodbeno pravo I, Ljubljana, 2014;
- L. VARANELLI, Pogodbeno pravo II, Ljubljana, 2015
- L. VARANELLI, Pogodbeno pravo III, Ljubljana, 2016 (v postopku objave);
- Obligacijski Zakonik (Uradni list RS št.83/2001)

Course title: Labour market (from the perspective of labour rights and a right to social security)

Content (Syllabus outline)

1. Historical development of Labour Law and Social Security
2. Labour market
 - a. demography
 - b. labour market situation
3. European Labour Law and its influence on national legislations of the EU Member States
4. Individual Labour Relations
 - a. employment contract
 - b. termination of an employment contract
5. Other forms of work
 - a. special (employment) relationships
 - b. atypical forms of work
 - c. undeclared work
6. Collective Labour Relations
 - a. collective bargaining
 - b. participation of employees in management
 - c. the right to strike
7. Social Security Systems
 - a. comparative study of social security systems
 - b. Slovenian social security from the international perspective

Objectives and competences

The aim of the subject is to gain useful knowledge about the functioning of the labour market both in terms of labour regulation and the functioning of the social security systems. Students will learn about the normative regulation of certain aspects of employment law at the supranational (EU) level, the position of workers and their rights and obligations under the employment relationship, as well as the existence of specific types of work. Said knowledge will allow them to understand the effects of socio-economic changes in the overall development of the labour market. The objective is also to obtain a wider (international) view of the importance of social security and further development and adjustment of this area to the new social trends.

Readings

- Irena Bečan; Nataša Belopavlovič; Verica Trstenjak; et al: Evropsko delovno parvo: direktive ES/EU z uvodnimi pojasnili, GV Založba, Ljubljana, 2005,
- Nataša Belopavlovič et al (ed): Zakon o delovnih razmerjih s komentarjem (ZDR-1), GV Založba, Ljubljana 2016
- Marijan Papež (ed): Zakon o pokojninskem in invalidskem zavarovanju (ZPIZ-2); GV Založba, Ljubljana, 2013
- Zvone Vodovnik, Luka Tičar_ Osnove delovnega in socialnega prava, GV Založba, 2016,
- Mitja Novak, Aleksej Cvetko (2005): Socialna varnost, PF Maribor,

- Aleksej Cvetko in ostali (2005):: Zakon o delovnih in socialnih sodiščih s s komentarjem, GV, Ljubljana
- Aleksej Cvetko in ostali(2007):: Social Security Law, Slovenia, Kluwer Law international, 2007
- Zbirke sodnih odločb VSRS
- Andraž, Rangus, Sneža Mihailova Brojan: Novosti in dopolnitve zakona o delovnih razmerjih in reforme trga dela 2015 : prve dopolnitve Velikega komentarja ZDR-1. Ljubljana: Reforma, 2015
- Andraž Rangus: Reforma obveznega pokojninskega zavarovanja v luči temeljnih načel slovenskega pokojninskega sistema. Delavci in delodajalci , 2016, letn. 16, str. 39-60.
- Andraž, Rangus: Solidarnost, zavarovalni principi in reforma slovenskega pokojninskega sistema. Podjetje in delo, 2012, št. 2 (2012), str. 369-394.